

**Briarbrook Community Improvement District Minutes**  
**Thursday, March 14, 2024, 6:00 p.m.**  
**Board of Directors - Regular Meeting**

**1. OPENING**

- A. Pledge of Allegiance
- B. Roll Call

Tammy Thomas called the meeting to order. Members in attendance: Tammy Thomas, Marcus Patton, Mike Moudy, Bill Albright, Jason Teeter, David Toft and Brad Barton.  
Absent members: None

**2. AGENDA** – Davie Toft moved to accept the agenda. Bill Albright seconded. Motion passed.

**3. APPROVAL OF MINUTES** – *Brad Barton moved to approve minutes from 2-8-24 meeting. Marcus Patton seconded. Motion passed.*

**4. PUBLIC FORUM** - None

**5. FINANCIAL REPORTS** – Jason Teeter reported the financials as of 3-1-24:

**SMB**

Operating Fund - \$77,250.60  
Debt Service Account - \$214,060.66  
Total - \$291,311.26

**People's Bank of Seneca**

6 month CD - \$40,000.00  
Line of Credit - \$68,110.15

*Mike Moudy moved to accept the financials. Bill Albright seconded. Motion passed.*

**6. REPORTS:**

**A. Restaurant** - Erin Shanks

Reported Sales, Cost of Goods, Payroll and Net Income.

**B. Pro Shop/Golf Course** - Nate Benedict

1. The contents of the old barn are organized and ready to be moved out. Zane will be contacted by Tammy. High school golf teams have started practicing. Competitions to start the end of the month.

Chris Miller is doing a good job as the assistant pro.

**C. Golf and Greens Committee** - Marcus Patton

1. Winter projects done by maintenance are complete. Future projects include edging sand traps, trimming of trees and improve ground by path at #17 green. #11 bunker has been put on hold. Cores were pulled and sand is on all of the greens. We borrowed a sand spreader because ours is out for repairs. We will need another load of sand. Nate is optimistic the greens will be very healthy going into the year.

2. A work day for members has been set for Monday April 8th at 5:30pm

3. Needs: A drop spreader is the most urgent need – Nate is looking into that. Range ball picker is fixed. Greens aerator is on hold.

4. Chemical suppliers – We are trying to find out if the cost savings is comparing apples to apples.

5. A private group is cleaning up the steps going to the men's tee box on #6. The tree behind number 2 needs to have a loose limb removed.

**D. Long Term Planning** - Tammy Thomas

1. Set a date this month for a work session.

**E. Social Committee** - Mike Moudy - Plans for Spring BBQ Cookoff are still being looked into.

**7. OLD BUSINESS**

**A. Property tax information/addition of houses/valuation of property status**

Brad is going to help with putting together the items needed to complete this project. A notification of public hearing needs to be mailed to all residents.

**B. Easter egg hunt** – Saturday, March 30th is the egg hunt. We have donated \$300 toward egg fillers (candy, stickers, toys)

**8. NEW BUSINESS**

**A. Budget planning 2024-2025** - Jason Teeter presented the budget to the board.

**B. Elections:** Jason Teeter, Mike Moudy, Brad Barton and David Toft are up for reelection.

**9. ADJOURNMENT** - Marcus Patton *moved to adjourn at 7:12 p.m. Jason Teeter seconded. Motion passed.*

Teri Carlson, *Board Clerk*