

**Briarbrook Community Improvement District Minutes**  
**Thursday, June 1, 2023, 6:00 p.m.**  
**Board of Directors - Regular Meeting**

**1. Opening**

- a. Pledge of Allegiance
- b. Roll Call

**2. Tammy Thomas called the meeting to order. Members in attendance:** Tammy Thomas, Marcus Patton, Mike Moudy, Elbert Smith, Jason Teeter and Ken Longnecker. Absent: Bill Albright

**3. Agenda:** Marcus Patton moved to accept the agenda. Elbert Smith seconded. Motion passed.

**4. Public Forum** - none

**5. Approval of Minutes** - Mike Moudy moved to approve the minutes of 5-11-23. Marcus Patton seconded. Motion passed.

**6. Financial Reports** - Jason Teeter reported the financials as of 6-1-23:

- Operating Fund - \$117,510.20
- Cart Path Fund - \$4,300.00
- Debt Service Account - \$170,699.22
- Reserve Account - \$98,858.68
- Total - \$391,368.10

Mike Moudy moved to accept the financials. Elbert Smith seconded. Motion passed.

**7. Reports:**

**A. Restaurant** - Erin Shanks reported that a sign will be made to place on #8 for restaurant orders at the turn. It will be an express menu. The board expressed it's appreciation for Erin. She printed menus and attached them to the tables outside with the restaurant number to call, plus she placed a water station outside the door. Great ideas. AC units are being repaired and seem to be working. The main cooler is not at the correct temperature. It will be repaired tomorrow.

**B. Pro Shop/Operations** - Nate Benedict reported mechanically the pool is functioning. Canopies and the new shelter are getting great reviews. The robot gets high centered on drains in the deep end. We are looking for covers that are more flush. A 3rd ladder has been ordered. The pools grand opening has been successful. Clarity and cleanliness has been excellent. Paperwork is in progress for the new cart fleet. We are hoping for a large number of the carts to be here by The Invitational. We're not sure if that will happen. Ethan will become a part time employee. Austin Haffner has started working in pro shop. We have 80 entries so far for The Invitational. Last year we were just over 100. Nate will talk to Regina Hammons about the ladies working the refreshment stands. Emails are not being received for The Invitational, Karaoke and other events from T-Snap. That is being looked into.

**C. Golf and Greens Committee** - Marcus Patton reported we need more money for sod. \$13,547.50 was initial cost. We are a truckload and a half short of sod. Another truck and half will cost \$7,000 including cost to lay it. Sprinkler head issues are being addressed.

Mike Moudy moved to approve \$8,000 for additional sod and have it laid. Ken Longnecker seconded. Motion passed.

**D. Finance Committee** - None

**E. Long Term Planning** - Tammy reported, in progress.

**F. Social Committee** - None

**8. Old Business:**

**A. Signature and approval of resolution for Schuber Mitchell addition** - We are still waiting on Schuber Mitchell to respond.

**B. Plans for upper deck** - Nate and Tammy met with Four State Builders, who came to look at the deck and will be giving an estimate to remove the top deck.

**C. Driving range guidelines/bags** - Because bags are being taken and golfers are taking two bags instead of one, we have gone back to baskets. Nate wants to keep several days a week to stay on mats to preserve it as best we can.

**D. 4th of July** - Sponsor letters will be sent out.

**9. New Business**

**A. Nate's workload** - The board is inquiring about getting someone to run the pool so that it isn't taking up so much of Nate's time.

**10. Adjournment:** Jason Teeter moved to adjourn at 7:15 p.m. Mike Moudy seconded. Motion passed.

Teri Carlson, *Board Clerk*