

**Briarbrook Community Improvement District Minutes**  
**Thursday, April 11, 2018**  
**Regular Board of Directors Meeting**

1. Jim Hackney called the meeting to order. **Members in attendance:** Jim Hackney, Tammy Thomas, Elbert Smith, Mike Saale, Jason Teeter, Marcus Patton, Chris Moudy

2. **Agenda:** Elbert Smith moved to accept the agenda. Jason Teeter seconded. Motion passed.

**3. Public Forum:**

Garry Church, 425 Ruby Road; Questions why we are running short on money?

Jim Hackney stated that unforeseen expenses occurred, such as replacing equipment after the fire, repairing the pool, updating the internet server. The cost of chemicals has increased. Due to a computer glitch at the County Assessor's office, not all houses are being assessed BCID taxes. The bond's interest rate continues to rise. Kaleb Forkner and Jason Teeter have prepared a monthly budget.

Mr. Church asked about membership numbers. Kaleb Forkner replied there are 180 members.

4. **Minutes:** Tammy Thomas moved to accept the minutes from 3-14-19. Jason Teeter seconded. Motion passed.

Jason Teeter moved to accept the minutes from 3-27-19 Work Session. Mike Saale seconded. Motion passed.

5. **Financial Reports:** Jason Teeter reported the financials:

Operating Fund – \$45,564.34

Cart Path Fund – \$100

Debt Service Account – \$76,008.34

19<sup>th</sup> Hole-\$375.85

\$55,035.22- Loan on equipment

Chris Moudy moved to accept the financials. Tammy Thomas seconded. Motion passed.

**6. Reports:**

a. Pro Shop/Golf Course

During the month of February there were 665 member rounds; 329 daily fee rounds. We were closed 2 days due to aeration.

Callaway demo day was successful and fun. A few orders were made.

Spring merchandise has been received.

Green and Grow Tournament is this weekend. We have 23 two-person teams. Kaleb Forkner is grilling hamburgers and hotdogs both days.

Hall of Fame tournament is next Saturday. The Foundation is honoring Gary Vernon. Woody's is catering.

Kaleb will be here on April 25 for the High School Conference tournament.

Flyers for all summer tournaments are being created and will be released once the Tourney committee looks at them.

Driving range --concrete poured-- expect the turf to arrive early next week.

Steve McKenzie reported the first treatment for crab grass has been applied. It will be reapplied once per month for the next 3 months. Aeration is complete. Hired Casey Breckenridge to run equipment. Terry Key, Levi, and Kevin Carey will be here in the summer. Liquid fungicide and fertilizer will be applied every 2 weeks. Plan to over seed rye grass in the fall, which costs \$500-600.

b. Social Committee—Tammy Thomas looking for someone to do the Easter Egg Hunt

c. Tournament Committee—Marcus Patton; will get with Kaleb Forkner about tournaments. Jason Teeter will help with committee; Marcus wants to get email lists.

d. Golf and Greens Committee—Elbert Smith and Marcus Patton; since there is a plan to widen the fairways and shorten the rough, we must be strategic because we only have one fairway mower and we don't want to stress the mower. Steve McKenzie has some areas already picked out. Jim Hackney thinks we could just shorten the rough without a problem.

e. Finance Committee—Jason Teeter and Elbert Smith, no report

f. Membership/Marketing—Marcus Patton and Mike Saale, no report

g. Long Term Planning—Jim Hackney and Mike Saale, crab grass and spray 30' away from greens. Steve McKenzie reported this is currently being done

h. Restaurant Committee—Jim Hackney, liaison; Selling hot dogs out of the pro shop as a service to golfers. A company is preparing a lease agreement, which they will present to the Board. We will then review it and decide whether to accept it. This process will take 3-5 weeks. Currently, we are making improvements to the kitchen floor and walls, which costs approximately \$3,000.

i. Pools—Tammy Thomas, liaison; Getting bids to open the pool, test the water and vacuum. Getting 3 quotes Hiring and training a head lifeguard. Developing an information sheet that will verify people using the pool are members of the BCID. The pool should be ready by May 13.

#### 7. Old Business

a. Discussion of refinancing the BCID bond; Jim Hackney talked with DA Davidson. They looked at our amortization schedule and are concerned about the amount of taxes that are being collected.

b. Update on property tax information—Tammy Thomas stated that 1,372 houses should be paying into the BCID. Due to a computer glitch all homes were not being assessed. Steven McIntosh, new Jasper County Collector of Revenue, assured Tammy the problem was being addressed. Chris Moudy suggested that the Board give Connie Hoover, Jasper County Assessor, a date that the correction should be complete. If that date isn't met, then we need to approach the State for help in resolving this problem. Jim Hackney will contact Troy Salchow and ask him to develop a document that includes the new homes being built in Ward 3.

c. Providing information to Ward 3 about the BCID- Need to update the website

#### 8. New Business

a. Approval of the Budget--

Jason Teeter moved to accept the 2019 budget. Mike Saale seconded. Motion passed.

b. Resignation of Kaleb Forkner—Accepted a position at Intelachen Country Club, Edina, Minnesota. His last day is April 19, 2019 but he will run the Hall of Fame tournament and High School Conference tournament on April 25. Jim Hackney stated that the Board appreciates all he has done and wish him the best in his future endeavors.

At 7:21 p.m. Chris Moudy moved to go into closed session. Elbert Smith seconded. Motion passed.

9. Closed Session per Ra MO 610.021.2 Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor  
Closed Session per Ra MO 610.021.3 Hiring, firing, disciplining or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

10. Adjournment – 8:55 p.m. Marcus Patton moved to adjourn. Chris Moudy seconded. Motion passes

Jennifer Gozia, Board Clerk