

Briarbrook Community Improvement District Minutes
Thursday, July 12, 2018
Regular Board of Directors Meeting

1

1. Ron Spencer **called the meeting to order. Members in attendance:** Jim Hackney, Elbert Smith, Mike Saale, Ron Spencer and Marcus Patton. **Members absent:** Jason Teeter and Tammy Thomas

2. Agenda—Corrections:

Marcus Patton did not have to be sworn in as a new board member. He was welcomed to the Board by Ron Spencer. Ron Spencer resigned from the Board due to his work schedule. Jim Hackney thanked him for his work and leadership. Ron will continue to sign checks needed until another name could be put on the checking account. Ron excused himself from the meeting.

Jim Hackney recommended the formation of committees for 2018-2019.

Elbert Smith moved the agenda be accepted. Mike Saale seconded. Motion passed 4-0

3. **Public Forum:** Jim Hackney read the Public Forum opening statement.

Peggy Eaton, 106 Par Lane, questioned how residents of Ward 3 find information about the CID. Jim Hackney stated that information was put in the Jasper County Citizen Newspaper. Kaleb Forkner said the information is on the Briarbrook website home page.

Julian Delzell, 333 Fairway Drive voiced concern about the way the restaurant was being run. He stated that many requests for menu changes have gone unresolved. Derek Harvey will not serve requested items or accommodate his customers. Julian requested a suggestion box. Jim Hackney assured Julian that many customers have voiced the same complaint.

Mr. Harvey is coming up for a 6 month review. At that time, the Board will discuss whether Mr. Harvey is willing to continue with the restaurant or if he is willing to change.

4. **Minutes:** No corrections were made to the June 14, 2018 meeting. Mike Saale moved the minutes be accepted as written. Elbert Smith seconded. Motion passed 4-0.

5. **Financial Reports:** Kaleb Forkner reported the financials:

Operating Fund – As of June 29, 2018 \$52,670.03

Cart Path Fund – As of July 3, 2018 \$13,701.03

Debt Service Account – As of July 3, 2018 \$132,742.03

Marcus Patton moved that the financial report be accepted as read. Mike Saale seconded. Motion passed 4-0.

6. Reports:

- a. **Pro Shop/Golf Course**—Kaleb Forkner stated he looks forward to working with new board.

Beauty and Beast tournament is almost full.

PGA Junior league is going well. Briarbrook has 9 players on the team and is undefeated. Kaleb is the All Star Captain so will take 4 Briarbrook players to Kansas City for competition.

Rounds of golf this year: 10,540 rounds, **June rounds:** 2,579 rounds. Kaleb will compare this year to last year. Kaleb feels rules about outside tourneys need to be established.

- b. **Green's Committee** – Elbert Smith nothing to report

- c. **Green's Superintendent**—No report

d. **Pools**—Discussion of pool being closed on Mondays due to low attendance on that day. Kaleb reported that pizza was brought in to a private pool party because the Harvey's were out of town.

- e. **Restaurant**—No report

- f. **Golf Committee**—No Report

Old Business:

- a. **4th of July update:** Kaleb said that Tammy Thomas is working on collecting donations. Marcus will look into becoming licensed to work the fireworks display so the Board doesn't have to pay additional staff. Mike Saale recommended that, at all times, only authorized personnel be in the area of the fireworks. Due of the popularity of the July 4 golf tournament, Kaleb mentioned the possibility of having a morning and afternoon shotgun start. Money collected helps pay for the fireworks. The tournament software didn't work so scores had to be entered manually.
- b. **Social events schedule** –No report
- c. **Closing on Mondays** – Kaleb stated that by closing on Monday, Briarbrook could save money. It would be open to members who walk or have their own cart after 1:00 p.m. Kaleb will get numbers together for us to see how much it will save us. Issue tabled until the next meeting.
- d. **Gallus Golf Moblie App**--tabled
- e. **Update on IT** --Server is functioning and operational
- f. **Refinancing the bond**—Need to have a CPA examine whether this is possible. Marcus Patton stated Mike Samuelson would present a proposal to the Board. The current contract will be examined.

New Business

Election of New Board Officers: Mike Saale nominated **Jim Hackney as President**. Elected 4-0.

Vice President: tabled until next meeting

Treasurer: Elbert Smith nominated Jason Teeter. Elected 4-0

Discussion of green fees

Kaleb will compare rates of other courses but thought offering a **Twilight rate** may increase rounds. He wants to try to increase the number of rounds instead of increasing fees. He feels we should offer a **single membership option**. Kaleb feels that Briarbrook offers a unique golf experience because of the driving range, quality of the course and the restaurant/bar. Issue tabled until the next meeting. Marcus Patton stated we should offer an incentive to join from year to year.

Committees 2018-2019 per Jim Hackney

We will be forming committees for the rest of this year. I want each board member to head a committee. We will be naming the heads of these committees at our work session, Wednesday, July 18, 2018 at 6:00 p.m. Please give some thought to which one you want to head. I hope I have explained the function of each committee. If you need more information please let me know. If need be, there can be 2 co-chairs for some committees, which means some of us might be on more than one committee.

I want each head to report at our monthly meeting. I would suggest the budget committee meet with Kaleb the week of our monthly meeting or prior to.

Obviously, some committees will have seasonal activities...Pool, Tournament, etc.

I would hope each committee would have 3-5 member of Ward 3. We will also discuss next week how we can establish committee members

The goal for establishing these committees is to have an organized club that can run efficiently and represent all the goals of Ward 3.

Social—Right now the only event annually is the 4th of July

Special Events are ones that are sponsored by the CID Ward 3—EX. Easter Egg Hunt

Restaurant will sponsor it's own events

Tournament—Kaleb will be responsible for Flyers, scoring, Tee Times, Registration, etc

The committee will be responsible for special events at tournaments, dinner (if any), any additional tournaments

Golf and Greens—Ideas to make course better, oversee expenditures for the course (they will have a budget to follow)

Discuss Monday closing

Finance—Develop annual budget

Set fees, including outside play and for members

Membership/Marketing—Revise current application

Discuss single and family memberships

Auto renewal each year

Long Term Planning—Develop a 3 and 5 year plan

Restaurant—Liaison with the board

Pool—Develop a management team that will book parties, hire lifeguards, keep pool clean and operating smoothly, establish rules and hours (Will also work within a budget)

Closed Session per Ra MO 610.021 Hiring, firing, disciplining or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

Adjournment 8:45 p.m.

**Jennifer Gozia
Board Clerk**