

BRIARBROOK COMMUNITY IMPROVEMENT DISTRICT

MINUTES OF JANUARY 8, 2015

Tim Huff called the meeting to order.

ROLL CALL: Jim Hackney, Bob McAfee, Howard Smith, Tim Huff, and Garry Church were present. Adam Greek and J B Brown were absent.

Jim Hackney moved and Bob McAfee seconded a motion to approve the Agenda, 5-0. Jim moved to approve the Minutes of December 11, 2014, seconded by Bob McAfee, 5-0.

TREASURER'S REPORT:

Bob McAfee and Mark Tackett presented the monthly Treasurer's Report. The negative figures have been deleted from Asset Totals and are now listed as Noncollectable Bad Debts. There was some discussion regarding Employer Advantage charges. Mark also mentioned that Empire District had changed our billing cycle which caused a larger charge to show for the current month. Tim moved and Bob McAfee seconded a motion for Mark to contact our CPA to show how this increase can be explained, 5-0. Fund Balances were reported as follows:

SMB Operating Acct-	\$ 70,305.65
SMB Debt Service Acct-	.86
SW Trust Co. Assessment Fund-	147,721.99
SW Trust Co. Debt Service Acct-	.06
Cart Path Fund-	5,854.00

EMPLOYEE REPORTS:

Mike indicated that he believed there were some discrepancies between his figures and Mark's regarding restaurant income and profit amounts. Mark indicated that some of the problem was due to the change in billing dates by Empire District. After some discussion, Jim, Howard, Mike, and Mark were able to determine an acceptable amount for restaurant profits.

Mike was asked about the temperature in the restaurant. He indicated that when the restaurant is closed, the heat setting is left at 65 degrees which should be high enough to not require too much energy to bring the temperature up to normal when the restaurant is open. There was discussion regarding slow service. Mike said that they were working on this and the problem will be improved.

When asked about the pizza ovens, Mike said that some additional electrical work will be required. Tim Huff moved to amend the previous motion that was made last month, to increase the amount from \$3,000 to \$3,500 and this new amount will include the cost for both the electrical work and the ovens.

Mark Tackkett told the Board that a warm area needs to be provided for outside workers over the winter. There are also some equipment repairs needed. He recommended that a top priority for the Board to consider would be replacement of the Maintenance building. He would also like to move and replace the South wall of the ladies locker room to provide more area for the ice machine and pro shop snacks.

OLD BUSINESS:

The Board had neglected to discuss year end bonuses (Christmas) for staff at the December meeting. Mark indicated that he would prefer that his bonus go to Steve and Terry. Bob McAfee made a motion seconded by Garry Church to pay the following amounts: Steve-\$400, Terry-\$350, Pro Shop Staff-\$50 each, for a total of \$900, 5-0.

Committee Chair reports were next. Jim Hackney indicated that the Restaurant Committee has six members and they have suggested twelve items to Mike. They have also discussed shirts for the restaurant staff. Jim said he will start meeting with the Social Committee.

Howard Smith reported that the Social Committee will hold their second meeting next week and will continue working on a year long Activities Calendar.

Bob McAfee indicated that the Finance Committee will meet next week.

The Golf Committee will meet after the Joplin area tournaments are set.

A change of date for the February CID meeting was discussed. A majority of the members already have commitments that cannot be changed so the date was left on February 12.

NEW BUSINESS:

A question came up regarding an exhaust fan in the exercise room. Following discussion it was decided to have Mark check into this matter and make a recommendation to the Board.

ADJOURNMENT:

Bob McAfee moved to adjourn, seconded by Jim Hackney, 5-0.

Submitted by:
Garry Church, Secretary

The next regularly scheduled meeting will be Thursday, February 12, 2015

