

**Briarbrook Community Improvement District Minutes**  
**Friday, September 21, 2018**  
**9:00 a.m. Work Session**

1. Jim Hackney **called the meeting to order. Members in Attendance:** Jim Hackney, Tammy Thomas, Elbert Smith, and Marcus Patton.  
Members absent: Jason Teeter, Mike Saale and Chris Moudy
  
2. **Agenda**—No corrections or additions. Tammy Thomas moved to approve the agenda. Elbert Smith seconded.
  - a. Choosing a new payroll company -- Harbor America provides similar services as Employer Advantage but at a lower premium. Employees must use direct deposit. Kaleb Forkner will give Employer Advantage 30 days notice if approved.  
Tammy Thomas moved to choose Harbor America. Elbert Smith seconded.  
Passed 4-0

Adjournment: 9:10 a.m. Tammy Thomas moved to adjourn. Marcus Patton seconded. Passed 4-0

Jennifer Gozia, Board Clerk