

Briarbrook Community Improvement District
Minutes from Thursday, May 10, 2018
Regular Board of Directors Meeting

1. Vice-President Jim Hackney called the meeting to order. Members in attendance: Elbert Smith, Mike Saale, Tammy Thomas, Jason Teeter, and Jim Hackney. Ron Spencer and Bob McAfee were absent.
2. **The agenda** was approved with the addition of #9 Closes session to discuss personnel issues. Tammy made motion to accept the agenda, Elbert seconded, motion passed.
3. **Public Forum:** Forest Noah asked who is responsible for the restaurant restrooms. Jim responded that Aussie's was and he would let them know his concerns.
4. **Minutes:** Tammy made a motion to approve the minutes from the April 12, 2018 meeting, Mike seconded, motion passed. Elbert made a motion to accept the minutes from the work session meeting on May 2, 2018, Tammy seconded, motion passed.
5. **Financial Reports:** Kaleb Forkner reported the financials:
 - Operating Fund – As of May 10th, \$74,405.72
 - Cart Path Fund – As of May 3rd, \$19,680.08
 - Debt Service Account – As of May 3rd, \$131,755.72Tammy made a motion to approve the Financial Report, Elbert seconded, motion passed.
6. **Reports:**
 - a. **Pro Shop / Golf Course** – Kaleb: Kaleb met with Austin Daniel from account firm and all of the accounts are lined out within classes as far as the income and expense accounts. Will work on getting rest of items entered. Jim would like to see a reconciliation statement at the next meeting.

Aussie's account is open and transferred \$10,000 to that account and wrote Derrick Harvey a check for the balance of \$7,000.

Aussies – he still needs a federal tax ID number

He got Pro-Shop set up through Quick Books and can track sales now. He will be meeting with Club Profit tomorrow morning to get that integrated with Quick Books.

We had three golf events in the last week. He is hiring three new outdoor guys to help with the carts. He will hire someone to take Landon's place in Pro Shop. Kaleb is going to work on a contract for golf events. He is also working on new trashcan prices. All chemicals are paid for last year, chemicals for this year \$28,195.36.

He and Steve McKenzie are working on getting the sprayer traded for a piece of equipment we can use.

b. Green's Committee – Elbert: No report, committee hasn't met since last report.

c. Green's Superintendent – Steve McKenzie: Flower beds are in shape with rocks, Elbert fixed the bench on #1, getting bids for zoysia sod for 6 & 7, will connect to some other heads to get water to those new tee boxes, area around barn is getting cleaned up and looking better, things are greening up, new ropes up on 6, people mention that they see people working out there, fertilized

practice tee, looking to sod part of the practice range, get the bunker on other practice tee in shape, sod is 55 cents per square foot.

Tammy made a motion that we spend \$3300 to get the sod for tee boxes and practice range, seconded by Mike, motion carried.

Old Business:

- a. 4th of July update: Jason talked to the Kona Snow cone people and he needs to know when they will need to be here for the Fourth of July. We may need an alternative.
- b. Social events schedule – no report
- c. Dumpster – getting cleaned up, need to get the pool house cleaned up
- d. CID Candidates in paper - Kaleb contacted the Sentinel and CJ paper
- e. Closing on Mondays – would not close it completely, after a certain hour members can still play, Kaleb will get numbers together for us to see how much it will save us. We will table this issue to the next meeting.
- f. Mobile App – willing to do a demo, can defer the cost - The app Gallus Golf, We will pick a date at the next meeting to have a demo when the next board takes their seats.
- g. IT – \$10,333.95 – Tammy made a motion to accept the bid from Ready Tech, Jason Teeter seconded, motion carried.

New Business

- a. The board decided to table the rates for membership and non-members.
 - b. Jason teeter reported that he and Toby would meet with Larry Cowger at Arvest next week concerning the refinancing of our bond.
- Motion by Tammy to move into closed session per MO Statue 610.021 Hiring, firing, disciplining or promoting a particular employee. Jason seconded, motion carried

Meeting adjourned following closed session. Tammy made motion, Elbert seconded, motion passed

Respectfully submitted by,
Tammy Thomas for Michelle Margeson

