

## BRIARBROOK COMMUNITY IMPROVEMENT DISTRICT

THURSDAY, February 9, 2016

### MINUTES

1. The meeting was called to order by Ron Spencer. Ron Spencer, Jason Teeter, Jim Hackney, Elbert Smith and Tammy Thomas were present. Bob McAfee and Mike Saale were absent.

2. The agenda was approved with 2 additions. Storage shed update and broken light outside of banquet room. 5-0

3. Public Comment:

Tim Old spoke to the board about his concerns over course management and conditions. Feels like the board has no follow through and needs to manage all things better. Ron Spencer answered that the board is going through a transition of new members and is working hard on forming a working budget and prioritizing ways and things to improve. Also said that he sees a problem with timely follow through and the board is working hard to correct that. Tim also asked if it was possible to post the monthly financials.

4. Minutes were approved by a motion from Jim Hackney and seconded by Tammy Thomas. 5-0

5. Financials were approved by a motion from Jason Teeter and seconded by Tammy Thomas 5-0

6. Reports:

Restaurant: Mike Tracy was not present.

Course Manager: Mark gave board a list of his 2017 goals for the course. His number one priority is the condition of the greens. Let board know he will go ahead with rebuild of the irrigation pump per the budget. Mark also asked the board to email him immediately of anything that is seen amiss around the club. Ron Spencer said Mark needs to hold the club employees accountable for their responsibilities. He asked Mark to create a job description for each employee and meet with each one to explain responsibilities and set expectations.

7. Old Business

a. Carpet and tile have been completed in bar and banquet room. The dance floor will be completed with laminate flooring. The two projects have come in under budget.

b. Mark Tackett will bring someone in to fix roof leak.

c. Mark Tackett priced payroll with 2 different CPA firms to compare with Employer Advantage costs. He will seek out a cost estimate on worker's compensation insurance.

d. Course equipment: Biggest need is a rough mower and a greens mower. Mark will come back to board at next meeting with final pricing from Jacobson and a vote will be made.

e. Mike Tracy was absent so storage shed discussion was moved to March meeting.

#### 8. New Business

a. Motion was made by Jason Teeter and seconded by Tammy Thomas to approve and advertising package in Briarbrook Life Magazine with the condition that Mike Tracy agrees to the details. The Club will receive 2 full pages every month for advertising and any other content with the layout and content approved by board. In exchange Briarbrook Life will receive monthly rounds of golf, 4 Briarbrook shirts, and \$100. They will also Neighbor Night Outs at Mulligans. 5-0

b. A quarterly flyer will be printed and passed out door to door each quarter. The total cost will be \$300 a month but will be paid for with purchased ads in flyer.

c The Fourth of July Celebration and fireworks will be held on Saturday, July 1. Per a motion made by Jason Teeter and seconded by Ron Spencer. 5-0

d. Mark Tackett will look into the light outside of banquet room and see to its repair if possible.

9. Tammy Thomas motioned and Jason Teeter seconded a motion to move into Executive Session in order to discuss personnel issues. 5-0

#### 10. Meeting Adjourned