

## BRIARBROOK COMMUNITY IMPROVEMENT DISTRICT

### MINUTES OF JUNE 9, 2014

Karen Rutledge called the meeting to order.

ROLL CALL: J B Brown, Dave Englert, Adam Greek, Tim Huff, Karen Rutledge, Toby Teeter, and Garry Church were present.

The Agenda was amended to allow Racquel Calm and others to address the Board regarding the delayed opening of the swimming pool. Dave Englert moved to approve the amended Agenda, seconded by Tim Huff, 7-0. Dave Englert moved to approve the Minutes of May 12, 2014, seconded by Tim Huff, 7-0.

#### TREASURER'S REPORT:

Toby Teeter and Mark Tackett presented the Treasurer's report. The reported profit for the golf course for the month of May was \$10,933. A loss of \$9,105 was reported for the restaurant in May, due primarily to employee costs of 57%. Fund Balances were reported as follows:

SMB Operating Acct-	\$ 141,412.38
SMB Debt Service Acct-	.39
SW Trust Co. Assessment Fund-	181,925.73
SW Trust Co. Debt Service Acct-	.08

#### OLD BUSINESS:

There was considerable discussion regarding the increased loss reported for the restaurant operation. Wendy Ginavan indicated that poor weather might be a contributing factor. The Board was in agreement that more effort was needed by the restaurant staff to reduce these costs.

Tim Old was present to discuss progress on the pool repairs and to answer questions from residents in the audience regarding the prolonged delay in opening the pool by Memorial Day. Tim discussed several chronological happenings from January to the current date which had caused the delay. Additional French drains were also needed to be installed around the practice green to stop ground water from coming in to the pool. Tim indicated that he planned to apply the final coating during the week and hoped to have the pool open by the following Friday, June 20. In order to help make up for the delay, the Board agreed to extend the length of the pool hours during the day and keep the pool open on weekends after Labor Day if lifeguards are available. An attempt will be made to get more information out to patrons regarding pool activities.

The Board again emphasized a greater need for providing all kinds of information to residents via monthly newsletters, bulletin board postings, or other means. A continued effort will continue to be made to acquire more patron emails.

The Board had approved Ordinance #14-18 to accept the water tower from the City at the May 14 meeting with a vote of 5-0-1. A formal Resolution is also required to be approved by the CID Board. This was approved by a vote of 6-0-1 with Tim Huff abstaining from voting.

The activities planned for the upcoming Annual 4th of July Event were discussed. The band has been contacted and will cost \$750. Both Cheryl Patton and Bryan Schallenberger have been contacted about activities as well. Most of the previous activities will be continued again this year. The Board will budget approximately \$5,000 for the event. Karen and Dave will contact businesses for sponsorships. It was decided to charge \$2 for box lunches and \$4 for the buffet line for everyone who plans to eat.

Since Karen is going off the Board the liquor license needs to be renewed under a different signature. Dave Englert moved that Tim Huff be added to the new license, seconded by Adam Greek, 7-0.

There was discussion regarding the recent Board election. It was recommended that prior to the next election that biographical information be provided for all new candidates. This would give Briarbrook residents more knowledge of the candidates who are signed up for new Board positions.

ADJOURNMENT:

Dave Englert moved to adjourn the meeting, seconded by Tim Huff, 7-0.

The next regularly scheduled meeting will be July 14, 2014

Submitted by  
Garry Church, Secretary

## **BRIARBROOK COMMUNITY IMPROVEMENT DISTRICT**

### MINUTES OF JUNE 14, 2014 (CLOSED MEETING 9:00 AM)

Karen Rutledge called the meeting to order.

ROLL CALL: J B Brown, Dave Englert, Adam Greek, Tim Huff, Karen Rutledge, Toby Teeter, and Garry Church were present.

The Board discussed the continued loss of revenue in the Restaurant and lack of supervision by the Restaurant Manager. Individual Board members pointed out their concerns regarding losses and employee costs and that recommendations that had been made to the manager at previous meetings had not been implemented.

Following this discussion, all Board members unanimously agreed to dismiss Wendy Ginavan as Restaurant Manager by Monday, June 16, 2014. She will receive two weeks severance pay. President Rutledge will notify Wendy on Monday of the Board's decision.

It was decided to offer Vi Fields the position of Restaurant Manager and have Dani continue to serve under VI as Assistant Manager. Vi will report to Mark and both Mark and VI will work cooperatively to ensure the success of the Restaurant.

There was no other formal action taken and Dave Englert moved and Adam Greek seconded a motion to adjourn the meeting, 7-0.

Submitted by  
Garry Church, Secretary