

# BRIARBROOK COMMUNITY IMPROVEMENT BOARD

## Minutes of January 14, 2016

Howard Smith called the meeting to order.

ROLL CALL: JB Brown, Garry Church, Adam Greek, Jim Hackney, Tim Huff, and Howard Smith were present. Bob McAfee was absent.

Revised Agenda Template was discussed. This involves moving public comment to beginning of agenda after Roll Call and Pledge of Allegiance, approval of minutes and financial report together unless certain line items in financial report required discussion, and adding action items to be called out for the benefit of responsible party. It was also stated that Board Clerk, Michelle Margeson, will now email copies of proposed minutes including action items on the Tuesday following each board meeting to give members more time to complete action items.

### **PUBLIC COMMENT:**

Peggy Eaton spoke of her concern for the tidiness of the entrance to the clubhouse and concerns on the inside. She believes that first impressions are important and we need to do a better job to encourage new member and visitors. The board agreed to discuss this at the next meeting.

Jim Hackney moved and Tim Huff seconded a motion to approve the agenda, 6-0

Tim Huff moved and Adam Greek seconded a motion to approve the minutes of December 10, 2015, and the financial reports, 6-0 It was decided that Jim Hackney will address and collect extra cash in the restaurant register.

### **EXECUTIVE SESSION:**

The board approved a 1% salary increase for Golf Pro, Mark Tackett.

### **MANAGER REPORTS:**

Mike presented a contract for the board to consider moving forward. It will be discussed at next board meeting. Discussion was held on renewal of liquor license and changing the name on license to include a sitting board member with a longer term. Mike also stated Mulligan's will not begin pizza delivery. Mike will sell pizza oven and use those funds to remodel backroom.

Mark is waiting to hear back from Kansas Golf and Turf about pricing and selling of unused equipment. Rounds are up from December of last year. Mark indicated two options for new

trees; free seedlings from George O. White State Forrest Nursery for use in nontraffic areas and/or free trees ordered from the Missouri Dept. of Conservation in St. Louis, although we would have the cost of transporting trees to the club. Mark will work with John Skinner on the best working plan on what, where, and when to plant to present at next meeting. It was decided to mulch ends of cart path 1 and 2 to help with mud until they can be joined.

## ADVISORY COMMITTEE REPORT

JD reported on barn project's progress. He gave the board a detailed summary of completion dates and cost of each subcontract. JB also gave added cost of adding a bathroom and septic system. It was decided to postpone completion of barn for at least 30 days. It will be revisited at the next board meeting.

## OLD BUSINESS:

Mike Tracy's tax status will be discussed at next meeting.

Creating a Golf Course Master Plan was discussed. Howard Smith will contact Pittsburg State and Drury University about helping with this as a student project

## New Business:

The Board Clerk job description will be discussed at next board meeting.

Mark brought up possible fee changes for golf course. He will create and present his recommendations at the February meeting.

## FOLLOW UP ACTION ITEMS:

Jim Hackney will collect extra cash in restaurant register.

Mark Tackett will set up appt. with John Skinner for help with tree plan. Mark will send a draft of his fee change proposal in the January 19, Board Brief..

Howard Smith will research possible help options for a master plan.

## ADJOURNMENT:

Tim Huff motioned to adjourn, seconded by Adam Greek, 6-0

Submitted by,

Michelle Margeson, Board Clerk

The next regularly scheduled meeting will be Thursday, February 11, 2016