

BRIARBROOK COMMUNITY IMPROVEMENT DISTRICT

MAY 11, 2017

MINUTES

1. The meeting was called to order by Ron Spencer. Mike Saale, Elbert Smith, Bob McAfee, Jim Hackney, Tammy Thomas, Jason Teeter and Ron Spencer.
2. The Agenda was approved with a motion from Jason Teeter and seconded by Jim Hackney. 7-0
3. The Minutes were approved with a motion by Jason Teeter and seconded by Bob McAfee. 7-0
- 4...Financial Reports were approved by a motion from Jason Teeter and seconded by Jim Hackney. 7-0

It was also motioned by Jim Hackney and seconded by Jason Teeter to change membership revenues in the financials to a cash basis versus a revenue basis. 7-0
5. Reports:
 - Restaurant: Mike Tracy was absent.
 - Course Manager: Mark Tackett says membership is up to 212. 300 feet of cart path was poured on hole 5. Dirt work was done on hole 6 but will need some repair after the rain. Board asked Mark to do his best to get clutter cleaned up before the next tournament. Mark said he was already on it. Mark has hired summer help but is still looking for a couple part timers. He would like to schedule a volunteer work day before the ladies tournament to work on the ladies" tee boxes and the grass around them. The Board aske Mark to create a list of everything that has been completed on the course so people will hear the positive things happening. Mark will talk to Jim from the City of Carl Junction about mowing around the pond near holes 16 and 11.
 - Budget Committee: An up to date working budget for May 2017-April 2018 is completed. The budget was created by averaging last 3 years of expenses. New expenses were added and unnecessary ones removed. The board thinks the budget looks great. Each board member will study the budget and final vote will be made at the June meeting.
6. Old Business:
 - a. Mark and Jim are going to bring final numbers from accountant and final quote for worker's compensation insurance to the June meeting. They will also find out if any of the current employees purchase health insurance through Employer Advantage. The board will decide which option is the best.

- b. Johnson Roofing is coming to look at the roof leak and find it for free. Bridgewater will also come and assist.
- c. No Storage Shed will be purchased. Another option will be utilized.
- d. Mulligan's lease was renewed for a 6 month term with a 30 day out if necessary. Bob McAfee motioned for approval and Tammy Thomas seconded. 7-0
- e. Jim Hackney is going to handle selling the pizza ovens and using money to buy a prep table and char broiler. Jim will also work on creating a restaurant inventory.

New Business:

- a. Jason Teeter voiced an interest to the board about a possible loan to completely finish all cart paths at one time. He feels it would add real value to the course and be a draw for new members. The board agreed to give it some thought and discuss at next meeting.
- b. Fourth of July planning: Golf Tournament—Mark Tackett, Food and band—Mike Tracy, Parade—Kristy Spencer, Pool games—Bryan Shallenburger, Insurance—Jim Hackney, Decorations—Social Committee, Sno Cone Cart—Mark Tackett
- c. Discussion over cart rental charges for members, non-members and using second cart if yours is on course with another family member.