

BRIARBROOK COMMUNITY IMPROVEMENT DISTRICT

December 8, 2016

Minutes

1. The meeting was called to order by Howard Smith. Roll call was taken with the following in attendance: Howard Smith, Jim Hackney, Mike Saale, Elbert Smith, Ron Spencer and Jason Teeter. Bob McAfee was absent.

2. A motion to approve the agenda was made by Elbert Smith and seconded by Jim Hackney. 6-0

3. A motion to approve the minutes was made by Mike Saale and seconded by Ron Spencer. 6-0

4. A motion to approve the financials was made by Ron Spencer and seconded by Jim Hackney. 6-0

5. Reports:

Restaurant Manager Mike Tracy: Carpet had to be reordered and will be installed as soon as it's in. Dance floor will be done by New Years. Mike will close for a week in January for carpet install and general maintenance. Discussion of who maintains floors and carpets on a day to day basis and who pays for deep cleanings.

Course Manager Mark Tackett: The tree on 18 and 12 will not be cut down. A trench will be created instead and will hope the tree survives any root damage. If not then they will be removed. Mark would like to add a tree every time one is removed from course. He will make a plan for where to plant trees in the spring. The leak in ceiling is not repaired yet but hasn't been forgotten.

6. Committees

a. Social Committee: there will be a limited menu for New Year's Eve Party with Bob Wentworth as DJ with no cover and champagne toast at 12.

b. Budget Committee: They will break it into months and bring to January meeting. Pilot will start in January with final start in May.

7. New Business:

a. Course equipment is aging. The course needs 2 Rough Mowers and 2 Fairway Mowers. We have one of each. The board would prefer to buy in cash not with financing. Mark will bring back a rank order of equipment that needs replacing in January. The board will build escrow into the budget for future replacement.

b. A depreciation schedule will be created for all course computers, televisions, printers, etc. with reserve set aside in budget for replacement when necessary.

c. Howard Smith expressed how proud he is to have been able to work on the board and also how sorry he is to have to leave. The board members all stated many thanks to Howard for always going above and beyond to make Briarbrook such a great place.

d. Ron Spencer motioned and Jim Hackney seconded a motion to lower the out of district mileage from 30 to 20. It passed 5-0 Howard Smith abstained.

e. Jim Hackney motioned and Mike Saale seconded a motion to redirect 20% of funds from cart rental from cart path to equipment replacement escrow.

8. Ron Spencer motioned and Jim Hackney seconded to move into executive session.

9. Mike Saale motioned and Ron Spencer seconded a motion to leave executive session. The Board accepted Howard Smith's resignation. 5-0 Tammie Thomas was appointed to the board by a motion from Mike Saale that was seconded by Elbert Smith. 5-0. Ron Spencer was elected President with a motion from Jim Hackney and seconded by Mike Saale. 5-0

10. Adjourn