

BRIARBROOK COMMUNITY IMPROVEMENT DISTRICT

MINUTES OF APRIL 9, 2015

Adam Greek called the meeting to order.

ROLL CALL: Jb Brown, Tim Huff, Howard Smith, Bob McAfee, Jim Hackney, Adam Greek, and Garry Church were present.

Tim Huff moved and Jim Hackney seconded a motion to approve the Agenda, 7-0. Tim moved and Jim Hackney seconded a motion to approve the Minutes of March 12, 2015, 6-0-1.

TREASURER'S REPORT:

Bob McAfee and Mark Tackett presented the Treasurer's Report. There was a question regarding a need to make the report easier to read. It was suggested that adding more categories to be reported might be an improvement. The Board agreed that this should be done for next month's report. Fund Balances were reported as follows:

SMB Operating Acct-	\$ 125,610.45
SMB Debt Service Acct-	591.42
SW Trust Co. Assessment Fund-	179,694.11
SW Trust Co. Debt Service Acct-	.08
*Cart Path Fund-	5,854.00

*Cart Path Fund amount does not reflect new trail fee amounts or the 20% portion of cart rental fees.

EMPLOYEE REPORT:

Mike reported that 252 were served at the Easter Sunday Buffet. Several other activities are planned for the future. Staff Shirts have not been ordered yet, but will be black with green lettering and staff will provide their own khaki shorts or slacks.

Two pizza ovens have been purchased for a cost of \$2,800. The ovens still need to be hooked up.

The Lease Agreement draft was discussed. The Board was agreeable to no rent for the rest of the year. However, this will be negotiated for following years. It was decided that Mike will furnish his own liability policy. There was other discussion regarding advertising but no decisions were made.

Concerns were expressed regarding the use of the dining room and the bar areas. It was suggested that some type of sliding sectional might be considered. Mike would also like to have a different POS system. No decision was made regarding this item.

There will be further discussion regarding the lease before being finalized at the May meeting.

OLD BUSINESS:

Tim Old discussed his bid for repairing the leaks around the pool skimmers. JB Brown moved to approve the bid, seconded by Tim Huff, 7-0. The leak detection company will come back and inspect the skimmers after the work is completed.

Howard moved to accept the new Pool Service Contract for this year, seconded by Jim Hackney, 7-0.

Tim Old discussed his bid to reattach the pool ladders with proper anchors. Jim Hackney moved and Bob McAfee seconded a motion to approve the bid, 6-1, with Tim Huff voting against the motion.

Tim indicated that there are some areas around the pool that have settled and could cause possible injuries. Mark was instructed to get another bid on this item as soon as possible.

There was miscellaneous discussion regarding several previous items or concerns:

a. Collared shirts – The Board still feels that this rule should be followed. Mark indicated he would see that all employees understand this requirement. He also reported that he is enforcing the rule that no outside alcohol be brought to the course. JB indicated that he believes that course marshals would help with these kinds of problems.

b. Cart Paths – Mark will contact Lonnie on Monday about starting work on new cart paths. He would like to start at the corner of #9 to the green. Then back to #8 past #9 tee. Work on #10 at the green might be next and move on to #12 if the money is available.

c. Mark indicated he would like to increase outside golf fees which are currently \$29 and \$32 to \$32 and \$37. Howard Smith moved to approve this request, seconded by Bob McAfee, 7-0.

d. Ladies and Seniors' tee boxes – Mark said they have started cutting sod for new tees. Plans are to extend tees on #5 & #6 and then go to #7. When asked about rating the course, Mark indicated this will not be done this year.

e. Employee evaluations – Adam and Mark have discussed this and have looked at a form that Adam distributed. Will discuss more at the May meeting.

f. Employers Advantage – No plans to make a change at this time.

g. Exhaust fan in workout room to be installed right away. JB indicated that he believes more equipment needs to be provided in the workout room. No action taken.

h. Mark mentioned that he would like for the Board to consider trading memberships for various goods and services rather than paying for these goods. Howard indicated that he thinks the Board should have some parameters or guidelines for Mark to follow should the Board approve this concept. He indicated that he would work on some recommendations for setting parameters for Mark to follow and have these ready for the May meeting.

COMMITTEE REPORTS:

Golf, Pool, and Tennis Committee – Adam indicated that his committee had met and their next activity will be to paint the Pool House.

Restaurant Committee – Jim reported they had discussed staff uniforms and were working on how to handle any complaints that may be reported.

Social Committee – Howard reported that the Easter activities were well received. His committee is working on additional Summer and Fall events.

Finance Committee – Bob indicated that his committee has not met.

Construction Committee – JB has met with his committee and they are working on plans for a new maintenance building. He has talked to the Amish group and he will be getting out a minimum of three bids and report back to the Board.

COURSE MANAGER REPORT:

Mark indicated that he had covered everything during the course of the meeting.

ADJOURNMENT:

JB Brown moved to adjourn, seconded by Howard Smith. 6-0.* (Tim Huff had an emergency call and had to leave early).

Submitted by
Garry Church, Secretary

The next regularly scheduled meeting will be Thursday, May 14, 2015