

BRIARBROOK COMMUNITY IMPROVEMENT DISTRICT

Thursday, September 8, 2016

Minutes

1. The meeting was called to order by Bob McAfee. Roll call was taken with the following in attendance: Jim Hackney, Bob McAfee, Ron Spencer, Mike Saale, Jason Teeter, Elbert Smith. Absent: Howard Smith, but Howard joined the meeting at 6:30 pm.
2. A motion to approve the agenda was made by Jason Teeter and seconded by Bob McAfee. 6-0
3. A motion to approve the minutes was made by Ron Spencer and seconded by Elbert Smith. 6-0
4. A motion to approve the financials was made by Jason Teeter and seconded by Bob McAfee 6-0
5. Reports:
 - a. Restaurant Manager Mike Tracy: Roof leak was discussed. Mike will call repair man and see if leak is caused by air conditioner unit. Then will call roof contractor to see what needs to be done and if the leak would be under warranty. Brown ceiling tiles will be fixed along with leak. Carpet concerns were discussed and addressed. New carpet and new concrete stained dance floor was decided on. Ron Spencer made a motion to approve an \$3995. budget for this. It was seconded by Jason Teeter 7-0. Ron also motioned to approve \$3750 budget for painting bar and banquet room. It was seconded by Jason Teeter 7-0 Posters and advertisements will no longer be allowed taped or stapled to walls. Bulletin boards will be hung for this purpose and all items will be approved by club before posting. Mike is still working on finding a storage shed for the restaurant.
 - b. Course Manager Mark Tackett let the board know that the well pump will need to be rebuilt/replaced by spring and will cost approximately \$5000. All social media postings for Briarbrook Golf Club must be made by Mark Tackett or BCID Board. Mark also said everything was set on installing new TV. Construction on cart path #6 will begin after the Donny Brook tournament. Cart paths #1 and #2 are complete. They are also coming to finish and fix T boxes on 12 and 18. Discussion was had about unpaying costumers in pool over the summer. The board will need to come up with a better system for screening. There was also discussion about raising the cost of pool passes. Mark Tackett was asked to look into cost of possible sun shade area by pool.
6. Old Business:
 - a. Social committee is up and getting started. A planning and volunteer meeting will be advertised for September 20 at the clubhouse. Planning will begin for Halloween Party, New Year's Eve, St. Valentine's Day and Vintage Prom. Ways to welcome new community members will also be discussed.

b. Howard Smith will head up planning for Volunteer Recognition Party

c. Howard Smith will pull together first meeting of golf committee. Members will include: Frankie Jacobs, Mark Brudder, Tammy Thomas, Jennifer Gozia, Rick Utter, and Tina Smith. This committee will work on next year's tournaments with a goal of preplanning and advertising details of tournaments at least a month in advance. The committee will also work to set up course rules to be posted at tee box 1 and on all golf carts and reevaluate club guidelines.

7. New Business:

a. Budget Committee will consist of BCID Treasurer Bob McAfee, Jim Hackney, and Elbert Smith. They will work to set up a budget through spring to see where we should be at then work on the next fiscal year's budget. A motion was made to approve this committee by Mike Saale and seconded by Ron Spencer 7-0

b. Jim Hackney let the board know that the BCID's Public Official Liability Insurance and the Employee Practices Liability Policy were both due for a total of \$2305.00 Jason Teeter motioned and Ron Spencer seconded approval of this expenditure. 7-0

c. Jim Hackney will also seek bids for the General Liability Insurance policy held by the club with multiple payment options. Bob McAfee motioned and Mike Saale seconded the approval. 7-0

8. Jason Teeter motioned and Ron Spencer seconded a motion to move into executive session for the board to discuss personnel and also acquisition of property.

9. Adjournment.